



Application Form: UAM/CERFA TRAINEESHIPS 2019

Host Applicant - Scientific Supervisor/Project Leader at the Receiving Organization/Enterprise

This person is responsible for signing the Learning Agreement, amending it if needed, supervising the trainee during the traineeship and signing the Traineeship Certificate.

Name					
Position					
e-mail, phone					
Department/Faculty. Institution					
Organization Type (see annex I)					
Public body	<input type="checkbox"/> YES <input type="checkbox"/> NO	Non-Profit	<input type="checkbox"/> YES <input type="checkbox"/> NO	Size	<input type="checkbox"/> < 250 employees <input type="checkbox"/> >250 employees
Address; website					

Principal Investigator/ Head of the research group (must be filled in only in case it differs from the Scientific Supervisor)

This person accepts the supervision of the student by the host applicant-scientific supervisor.

Name					
Position					
e-mail, phone					
Department/Faculty. Institution					
Address; website					

Contact person at the Receiving Organization (must be filled in only in case it differs from the Scientific Supervisor)

A person who can provide administrative information within the framework of Erasmus+ traineeships at the Receiving Organization/Enterprise.

Name					
Position					
e-mail, phone					

Project description: Traineeship Programme at the Receiving Organisation/Entrepise

Description of the project that will be done by the student-trainee at the host institution. The traineeship consists on a short research project where the host applicant-scientific supervisor hosts the trainee student in her/his research group. This agreement includes partial funding support for mobility on the trainee, covered by the Erasmus + Program, but it does not include funding consumables.

Wished period of the mobility ⁽¹⁾ : from (day/month/year) to (day/month/year)
1. Traineeship title:
2. Number of working hours per week:
3. Detailed programme of the traineeship ⁽²⁾ (max. 300 words):
4. Knowledge, skills and competences to be acquired by the end of the traineeship (expected Learning Outcomes) (max 100 word):
5. Monitoring plan (max 100 word):
6. Evaluation plan (max 100 word):
7. Impacts and benefits of the traineeship to the host applicant (max 100 word):

Specifications and requirements:

This section refers to specific knowledge or expertise that the student/trainee must have in order to proceed successfully with the proposed project.

8. Research Area (see annex II):		
9. Is the host applicant / scientific supervisor willing to evaluate the project performance in order to that the student could validate the traineeship as ECTS credits (3):	<input type="checkbox"/> YES	<input type="checkbox"/> NO
10. Specific expertise, technical knowledge:		
11. Level of studies:		
12. Language:		
(i) The level of language competence ¹ in _____ [indicate here the main language of work] that the trainee already has or agrees to acquire by the start of the mobility period is: A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/> Native speaker <input type="checkbox"/>		
13. Does the host institution require any other language regardless the language of work?	<input type="checkbox"/> YES <input type="checkbox"/> NO	Which one?:
14. Does the host institution require any further paper work done to host a student/trainee (under the condition of this programme)	<input type="checkbox"/> YES <input type="checkbox"/> NO	14. A If YES, please detail:

Funding information:

15. Does the applicant have independent research funding to support the research expenses of the project?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
<p>15.A If YES, please give details:</p> <p>If NO, please provide the support of the Line Manager or Head of the project:</p> <p>I confirm that I have read this application, agree to the student working in the applicant's laboratory for the specified period and if applicable, I confirm that the group/department will cover the cost of the consumables related to this project.</p> <p>Signature:</p>		
16. The Receiving Organisation/Enterprise will provide financial support to the trainee for the traineeship	<input type="checkbox"/> YES <input type="checkbox"/> NO	If yes, amount (EUR/month):
17. The Receiving Organisation/Enterprise will provide a contribution in kind to the trainee for the traineeship:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
17.A If yes, please specify:		

(1) A minimum of 2 months and up 4 months (only the first 3 are funded). The planned period in this call should be between 1st of June 2019 and 30th of December of 2019. After the matching of host candidates with students and by mutual agreement between the two parties, the exact dates can be changed and the total stay could be prolonged up to 6 months.

(2) Consider that this must be read by the selection committee but also by the students, who will apply to the project.

(3) If NO, only students who will not validate the project as ECTS credits will be assigned for matching with this applicant. The application to validate the project as ECTS credits will come exclusively from the student.

i Level of language competence: a description of the European Language Levels (CEFR) is available at:

<https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Annex I: List of Organisation Types

EPLUS-EDU-HEI	Higher education institution (tertiary level)	EPLUS-SOCIAL	Social partner or other representative of working life
EPLUS-EDU-GEN-PRE	School/Institute/Educational centre – General education (pre-primary level)	EPLUS-RES	Research Institute/Centre
EPLUS-EDU-GEN-PRI	School/Institute/Educational centre – General education (primary level)	EPLUS-YOUTH-COUNCIL	National Youth Council
EPLUS-EDU-GEN-SEC	School/Institute/Educational centre – General education (secondary level)	EPLUS-ENGO	European NGO
EPLUS-EDU-VOC-SEC	School/Institute/Educational centre – Vocational Training (secondary level)	EPLUS-NET-EU	EU-wide network
EPLUS-EDU-VOC-TER	School/Institute/Educational centre – Vocational Training (tertiary level)	EPLUS-YOUTH-GROUP	Group of young people active in youth work
EPLUS-EDU-ADULT	School/Institute/Educational centre – Adult education	EPLUS-EURO-GROUP-COOP	European grouping of territorial cooperation
EPLUS-BODY-PUB-NAT	National Public body	EPLUS-BODY-ACCRED	Accreditation, certification or qualification body
EPLUS-BODY-PUB-REG	Regional Public body	EPLUS-BODY-CONS	Counselling body
EPLUS-BODY-PUB-LOC	Local Public body	EPLUS-INTER	International organisation under public law
EPLUS-ENT-SME	Small and medium sized enterprise	EPLUS-SPORT-PARTIAL	Organisation representing the sport sector
EPLUS-ENT-LARGE	Large enterprise	EPLUS-SPORT-FED	Sport federation
EPLUS-NGO	Non-governmental organisation	EPLUS-SPORT-LEAGUE	Sport league
EPLUS-FOUND	Foundation	EPLUS-SPORT-CLUB	Sport club

Annex II: Research Areas

Biology

Biochemistry

Chemistry

Chemical Engineering

Environmental Science

Physics

Mathematics

Food Technology